Capital Area Soccer League

Board of Directors Meeting Minutes

(05/03/26)

1. Call to Order
   @7:04PM
2. Approval of Minutes
   Jennie Motions to approve minutes
   Shipley Seconds
   Motion passes unanimously
3. Old Business
   a. Lansing Common Sponsorship opportunity
      Have not heard back
   b. Real Lansing Presentation
      Not Present
   c. Eliminate Coach Licensing Committee
      Done
4. League Operations Manager Report
   Everything is status quo shared highlights and low lights
5. League Administrative Assistant Report
   Not Present
   a. Social media channels
   b. TOPSoccer planning
6. Officer Reports
   a. President
      Status Quo
   b. Vice President
      Nothing to report
   c. Treasurer
      Huntington
      Savings $21,187.22
      Checking $106,943.77
      MSUFCU
      Pillur Account - $45,782.85
      Savings $2003.56
   d. Scheduler
      Provided a brief report.
      Higher numbers due to weather related issues.
7. Committee Reports
   a. Complaints Chief - Dan
      Not Present
   b. Divisioning - Jennie
      Nothing to report
   c. Nominating Committee - Mike

Nothing to report

i. Discuss nominations

d. Performance Evaluations - Kellie
   i. Meeting May 7th at 8pm.
      Meeting soon
e. Website/IT - Oscar
   Not Present
f. Facility - Steve T
   Status quo

8. New Business
   a. Three new rules proposals (see next page for language)
      i. Jewelry
         Torok motions to accept the equipment rule change regarding jewelry at the end of the season
         Shipley Seconded
         Motion Passes unanimously
      ii. Poaching
         Tabling and looking to place it in a different area
      iii. Team/player registration
         Motion made to amend rule E.2 by Mike Shipley as provided by the league operations manager at the end of the spring 2026 season
         Seconded by Steve Torok
         Motion Passes unanimously
         Chris Elliot motions to adopt option 2 for E.4 as proposed by LOM (written in blue to start in fall of 2026)
         Seconded by my Moe
         Motion passes unanimously

         New Business by Steve Horn
         High School Summer League -
         Looking to officially hand off to CASL - board is down - just want protections
         Motion made by Torok for CASL to start taking over administrative duties and operations of the High school summer league program
         Chris Elliot seconded
         Motion passes unanimously

9. Next Board Meeting Date:
   a. June 7th - AGM 6pm

      June 21st for next board meeting @7pm

Shipley proposes to adjourn @9 pm
Moe Seconded
Motion passes unanimously

In attendance:
Mike Shipley, Geoff Heyd, Kellie Kahn Jaques, Kelli Flaminio, Steve Torok, Chris Elliot, Moe Nabil, Steve Horn, Dan Moreno

Current rule

SHIN GUARDS ARE MANDATORY FOR ALL PLAYERS. Regulation soccer shoes (cleats), gym shoes or sneakers are permissible in all CASL competitions. Referees will check cleats to be sure no metal parts are exposed. Jewelry worn is permissible upon the discretion of the referee only. The player may be required to remove jewelry or tape it according to the referee instructions. Players with any type of HARD cast (large or small, padded or unpadded) will not be allowed to play. Players with SOFT splints (air) may play at the discretion of the referee. Approval to play must be given by the referee prior to the start of the match. Subject to approval of the referee, braces may be worn if the hinges are covered and all exposed hard plastic or metal parts do not have any sharp or protruding edges; it is recommended that a padded cover be worn over any brace.

Proposed rule

SHIN GUARDS ARE MANDATORY FOR ALL PLAYERS. Regulation soccer shoes (cleats), gym shoes or sneakers are permissible in all CASL competitions. Referees will check cleats to be sure no metal parts are exposed. Jewelry is not permitted with the exception of Medical Alert jewelry and should be taped down. Players with any type of HARD cast (large or small, padded or unpadded) will not be allowed to play. Players with SOFT splints (air) may play at the discretion of the referee. Approval to play must be given by the referee prior to the start of the match. Subject to approval of the referee, braces may be worn if the hinges are covered and all exposed hard plastic or metal parts do not have any sharp or protruding edges; it is recommended that a padded cover be worn over any brace.

Old rule

G.4. Poaching.

Any person or any club or team which, through its responsible officers or representatives:

1. Attempts at any time prior to tryouts of any seasonal year to induce a registered player (or their parent or guardian) of any team sponsored by, or affiliated with or

representing CASL or any of its programs, to leave his/her team before the end of the current season.

2. Attempts at any time prior to tryouts of the seasonal year to induce the player to leave their team for the following seasonal year; shall be deemed to have committed a poaching offense. The CASL Board of Directors may deal with the offense and punishment if the person, club or team committing the offense is sponsored by, affiliated with or representing CASL or any of its programs. The CASL Board of Directors may also report any poaching offense to MSYSA or MSPSP.

Proposed rule

G.4. Poaching.

Any person or any club or team which, through its responsible officers or representatives:

1. Attempts at any time prior to tryouts of any seasonal year to induce a registered player (or their parent or guardian) of any team sponsored by, or affiliated with or representing CASL or any of its programs, to leave his/her team before the end of the current season.
2. Attempts at any time prior to tryouts of the seasonal year to induce the player to leave their team for the following seasonal year;
3. Registers a player to a team that is not the Community Club where the player attends school without asking permission from the Community Club where they attend school.

Any of the above shall be deemed a poaching offense. The CASL Board of Directors may deal with the offense and punishment if the person, club or team committing the offense is sponsored by, affiliated with or representing CASL or any of its programs. The CASL Board of Directors may also report any poaching offense to MSYSA or MSPSP.

Old rule

E.1. Team and Player Registration Forms.

Team registration must be submitted to CASL by July 15th for fall team formation, and February 15th for spring team formation.

-Proof of age must be uploaded to Gotsport once in a player's lifetime.

E.2. Team invoices will be due August 31 for the fall season and March 31 for the spring season. Teams with an outstanding balance on September 1 for the fall season and April 1 for the spring season will incur a $50 late fee. If a team continues to have an outstanding balance, they will incur a $50 fine per game played without their invoice

being paid. If the invoice remains outstanding at the end of the season, the club will be responsible for the total invoice amount including late fine(s). No teams from the club will be allowed to register for the following season until the balance(s) is paid.

E.3. If a team drops out after July 15 for the fall season or February 15 for the spring season, that team will be fined an amount equal to the individual registration fee times the minimum roster for that age group.

E.4. The following items must be submitted via the online system by August 1st for fall team formation and March 1st for spring team formation:

- Individual player registration.
- Proof of high school attendance for all U-14 age eligible players to be placed on the roster for teams registering to play in the U-16 or U-19 division.

E.5. No individual player registrations will be accepted after September 10 for the fall and April 10 for the spring. Players who register after rosters are locked (approximately one week prior to the first day games can be scheduled) will incur a $25 late player fee. Late individual registrations can only be submitted via the Late Player Form on the CASL website and will only be valid when payment is made. No refunds will be given for player registration fees after September 10 for the fall season or April 10 for the spring season.

E.6. The team officials collect and retain the following items:

- A photograph of each player and team official on the team roster to be uploaded in the GotSport system.
- Medical Release for each player on the team roster to be uploaded to the Gotsport system.
- A CDC Heads Up concussion form, dated and complete with printed and signed names for player and parent uploaded to the Gotsport system.

Proposed Rule

E. Team and Player Registration

E1 - Team Registration - Teams must be registered through Gotsport between July 1st and July 15th for Fall seasons, and between February 1st and February 15th for Spring seasons.

E2 - Invoices will be generated through Gotsport the day after Late Player Registration closes. (If Option 2 is selected below: Invoices will be generated through Gotsport approximately one week after games begin.) Invoices are due upon receipt. Clubs with unpaid invoices from two seasons may not be allowed to register any teams for future seasons until the balance is paid.

E3 - If a team drops out after July 15 for the fall season or February 15 for the spring season, that team will be fined an amount equal to the individual registration fee times the minimum roster for that age group.

Option 1

E4 - No Player registrations will be accepted after September 10 for the fall and April 10 for the spring. Players who register after rosters are locked (approximately one week prior to the first day games can be scheduled) should be submitted through the Late Player Registration form on the CASL website.

Option 2

E4 - Player registrations will be accepted until rosters are locked one week prior to the first date that games can be scheduled. Players who register after rosters are locked (approximately one week prior to the first day games can be scheduled) will be Late Player Registrations. Late Player Registrations should be submitted by the community representative to CASL and the Community Club will be charged a $50 late registration in addition to the normal registration fee through Gotsport.

E5 - The following documents should be uploaded to Gotsport for each player. Players will not be eligible to play until all documents are uploaded and the player is approved via Gotsport. Teams playing an unapproved player in a game will forfeit that game and all past or future games the unapproved player participated in, with all penalties for forfeiting a game.

- Birth Certificate (or other valid proof of age)
- A photograph (head shot) of each player
- MSYSA Medical release form signed and dated by parent/guardian
- CDC Heads Up Concussion form
  - Dated
  - Printed and signed Player name
  - Printed and signed Parent/Guardian