

CASL

# Board Meeting 05/19

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May 19, 2024 / 5:00 PM / CASL Building

## ATTENDEES

Steve Horn, Steve Torok, Chris Elliot, Geoff Heyd, Kelle Flamino, Jennie Kahn-Jaques, Moe Nabil, Greg Rodgers, Shalonna Banks, Dan Moreno, Mike Shipley, Sarah Larson, Paul Chatfield (joined at 6:50) Oscar Castanada (joined at 7:58pm)

### 1. Meeting Called to order @ 5:09 est

### 2. Approval of Minutes

- a. Board Meeting on April 21, 2024
  - i. Geoff Heyd motions to accept them as documented, Steve Torok 2nd -  
- Pass Unanimously
- b. Member's Meeting on May 2, 2024
  - i. Geoff Heyd motions to accept them as documents, Steve Torok 2nd -  
- Pass Unanimously
- c. Director's Special Meeting May 9, 2024
  - i. Steve Torok motions to accept them as documented, Geoff Heyd 2nd -  
- Pass Unanimously
- d. Director's Special Meeting May 12, 2024
  - i. Steve Torok motions to accept them as documented, Geoff Heyd 2nd -  
- Pass Unanimously

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### 3. Discussion on tabled items from Members Meeting on May 2, 2024

#### a. Resolution of disputes and planning for the future of the CASL org

##### 4a Figuring out how to get the board of director to work together

###### 1. Steve Horn

- a. Likely a moot point now
- b. Potential and interest in splitting director role in 2 in the future to provide a level of redundancy
- c. Looking into utilizing technology more to reduce workload

###### 2. Geoff Heyd

- a. Reiterated discussions of redundancy and stated CASL HAS already taken some steps in exploring this further (Jennie Kahn-Jaques draft job descriptions)
- b. States the board is now completely transparent with each other and communities - open book policy
- c. Stated CASL board is intentionally NOT making any major decisions until after the AGM so that any changes will be reflective of the new board - we will not be taking advantage of a 'lame duck' time period

###### 3. Chris Elliot

- a. Stated the need for the CASL board to utilize the communities manpower/skill sets more effectively to help the league as a whole
- b. Stated the need for CASL to have a clear lines defining directors role and the boards role and to minimize having the director having all board members to answer to

###### 4. Moe Nabil

- a. Questions around definition of the directors role and its current state (Horn stated we would be waiting until after AGM to hire a new league administrator)

## **Steve Torok motions to close out discussion surrounding May 2 addendum item 4a**

### **Geoff Heyd 2nd**

#### **Motion passes unanimously**

##### 6a Transparency of financials

5. Steve Horn stated all financials will be reported and published each month from here out

##### 6b Why was there nearly \$60k in past due bills in 2022? Why was it not disclosed to the communities?

6. Steve Horn
  - a. stated/admitted transparency has not, up until this point, been at its best
  - b. Items were/had been slipping through the cracks as previous directors and board members were making assumptions about what actions each other were doing

##### 6c How much misappropriation of funds took place between 2015 & 2024? Who were the directors and who were the board members at the time?

7. Steve Horn
  - a. Stated Jack Rucker's report summarizes these and that report would be shared
  - b. Stated CASL WILL be undergoing an audit

8. Geoff Heyd

- a. Stated multiple board members will have access to the bank account in the very near future
- b. Stated we will be getting a credit card for our new prague administrator that will have limits on it

9. Dan Moreno

- a. Asked about how quick the \$19,000 was returned  
Geoff Heyd Stated very quickly - 10 days or less

10. Moe Nabil

- a. Questions surrounding check and balances of when an expense occur - Steve Horn stated that processes were not followed in the past and that they would be moving forward
- b. Question about how many people has the ability to move money around in the past Steve Horn answered 1
- c. Question about our current operating expenses vs discretionary spending - Steve Horn shared our current report - no discretionary spending has occurred at this time
- d. Was curious about the dollar amount of the 1% spending during former directors for food Steve Horn stated it was approximately \$3500

11. Chris Elliot

- a. Question about receipt intake process - who keeps them, where are they stored Geoff Heyd stated process we are looking to enact in the future with photographing the receipts to create a digital record
- b. Suggested that all receipts are sent on to the accountant - Board generally agrees

6d Building use and cost

12. Steve Horn shared our current building cost report

13. Geoff Heyd stated we started charging communities for use of the facility and expressed dislike of this

policy. Also stated that our partners and community members use the facility as well as our league administrator

6g Audit of the books

14. Geoff Heyd stated that we are in the process of finding an agency to do an audit

## **Geoff Heyd motions to close out discussion surrounding May 2 addendum item 6**

### **Steve Torok 2nd**

#### **Motion passes unanimously**

7 other topics

vii. 7a non profit status

1. Steve Horn

a. We are in good standing

viii. 7b Why were our 501c3 and 990 suspended in 2022?

1. Steve Horn

a. We did not pay our back taxes because again, the league director thought the treasurer was doing it and the treasurer thought the league director was doing it.

ix. 7c Making sure CASL is here to stay. Don't want a big club to take it over

1. Steve Horn

a. We are not interested in selling to any other entities - not possible to sell to a private club based on how our bylaws are written

## **Steve Torok motions to close out discussion surrounding May 2 addendum item 6**

### **Geoff Heyde 2nds**

#### **Motion passes unanimously**

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## **4. Officer Reports**

- a. President Report (Steve Horn)
  - i. Noted recent personnel changes - the board of directors removed Jerid as interim league director, Michael Crouche resigned from CASL
  - ii. Noted that the league director duties have been split between the board
  - iii. Noted that we cannot access important facets of the software we utilize, ie Gotsport, Google Suites etc due to lack of help from former league director
  - iv. Actively Planning for AGM
- b. Vice President report - none
- c. Treasurer Report (Geoff Heyd)
  - i. Stated digital version of April financial report will be sent out and will continue this practice
  - ii. Stated we have an opportunity to gain a higher interest rate on our savings IF we move \$5000 from checking to savings
  - iii. Checking we have \$82,917.30
  - iv. Savings we have \$10,312.53
  - v. Stated he will be following up with clubs who have outstanding balances
  - vi. Our balance with MSYSA is @ \$14,521.11
- d. Secretary Report - none
- e. Scheduler Report (Jennie Kahn-Jaques)

- i. Stated 1700 +/- changes for the spring 2024 season
- ii. Actively working with Carney on discrepancies
- f. Registrar report - none

## 5. Committee Reports

- a. Complaints/Discipline
  - i. Steve Horn is filling in as chair with the absence of Michael Crouche
  - ii. Provided a briefing on an ongoing complaint involving racism - CASL to issue an administrative caution and will be recording this to monitor for future instances

## 6. Old Business

- a. Board of governance documents
  - i. Steve Horn stated we are looking at forming a committee including the communities to help with this endeavor
  - ii. Geoff Heyd commented on how the proposed bylaw changes would likely affect this undertaking

## 7. New Business

- a. AGM Sunday June 2nd @ 5:00 pm
  - i. Motion made to move the meeting to 7:00pm by Steve Torok, 2nd by Paul Chatfield. Motion passes 3-1 with Jennie Kahn-Jaques voting no. Steve T, Geoff H and Paul C vote yes**
- b. Posting of League admin role
  - i. Jennie is working on a draft of the job posting
  - ii. Horn stated the board is collectively taking on the job at the moment
  - iii. Jennie stated CASL needs backups and redundancy for the position - cross training will be important

- c. Adding Steve Horn and Steve Torok to the bank account, removing Oscar Castanada
  - i. Horn stated we will be moving towards having the Executive board be on the bank account to provide multiple parties as having access
  - ii. **Geoff Heyd Motioned to add Steve Horn and Steve Torok to the bank account, Paul Chatfield 2nd. Motion passes unanimously**
  - iii. **Geoff Heyd motions to remove Oscar Castanada from bank account since he is currently not on the executive board, Paul C 2nds. Brief discussion from Jennie Kahn Jaques as to why remove Oscar - answer - not an executive board member - Motion passes unanimously**
- d. New Club Request from Charlotte
  - i. Discussion on how/why there are current Charlotte teams and why there is a new one applying
  - ii. Horn to look into the matter
- e. Complaints Chair
  - i. Horn noted the opening - has to be an active board member
- f. Vote on Chris Elliot to complaints committee
  - i. **Steve Horn appoints Chris Elliot to the complaints committee after Michael Crouche recommended him**
  - ii. The board of directors unanimously agreed with the appointment
- g. Savings Account
  - i. **Motion made by Steve Torok to transfer \$5000 from our checking to savings to gain a better interest rate. 2nd by Jennie Kahn-Jaques - Motion passed unanimously**
- h. 7v7 option for U13 on up - report on how 7 v 7 is currently doing for the U19 division
  - i. Steve Torok reported on how 7v7 is working at U19
    1. All clubs were happy to have it that participated in the format
    2. PK may be too close on a 9v9 field for U19
    3. Advocated for U13 and U15



- ii. Brief discussion on having all details ironed out before proposing a motion - IF teams can have 11 v 11 team SHOULD they be able to field a 7 v 7 was a key point
  - iii. Concerns about increase of dual rostering
  - iv. Horn to send out a survey on 7v7 format to communities
  - v. Sarah Larson stated there were 2 separate emails with differing information on the 7v7 field - ball size, length of game differed between the 2
- i. Upgrading CASL zoom account
- i. Horn stated that CASL had a limited Zoom account and proposed instead of using others accounts.
  - ii. With the language in the bylaws allowing Zoom, it adds more need
  - iii. Torok motions to upgrade CASL Zoom account, Heyd 2nds**
  - iv. Heyd mentions login info will be shared amongst board members
  - v. Motion Passed with unanimous consent**
- j. Replenishing Ruckers retainer
- i. Horn stated CASL has \$3,000 left in the original retainer
  - ii. Horn solicited input on when, how much and do we want to continue - he advised the value of having him during the process of updating the by laws
  - iii. Torok made a motion to add \$5,000 with a zero balance being the point to add the additional funding -**
    - 1. No second - Motion fails/rescinded**
  - iv. Discussion around who can use the CASL hired attorney
  - v. Further discussion on how much is appropriate
  - vi. Heyd motions to add an additional \$2100 once the original retainer is no longer viable.**
    - 1. No second - motion fails/rescinded**
  - vii. Steve Horn to ask attorney Rucker WHO in our communities can utilize his services - All members, just board members or community reps and/or community president only?

- k. Facility Usage fees for communities
  - i. **Jennie Kahn Jaques motions that we waive any fees for use of our facility for any of our member community members for soccer and CASL member related activities. Geoff Heyd seconds. Motion passed with unanimous consent**

## 8. Open floor

- a. Greg Rogers
  - i. Question - do teams get reimbursed ref fees if the game is canceled AT the field? Answer - At this point no - board agreed we should try to find a solution
- b. Oscar Castanada
  - i. Makes statement about the alleged 19k that was misallocated
    1. States that there were multiple small usages that were returned very quickly by an undetermined users credit card
    2. States it is untrue that HE is responsible for the misallocation of funds
    3. Stated that the former league director was completely wrong for making such a baseless claim and is very disappointed and frustrated about being falsely accused
- c. Geoff Heyd makes a statement about Got Sport accusations leveled by Jerid Minich via hard drive where he was accused of 'nearly tanking' the season as characterized by the former league director.
  1. Stated the means of confirming players during the 2024 spring season was Jerid Minich and Michael Crouche
  2. Stated he was never informed that he was causing problems by the former league director.

3. Stated his access was removed with communicating anything about perceived or valid issues or the loss of access.
4. Apologized to the members and those present for any potential side effects he may have caused them directly or indirectly during the registration process
5. Stated accusations leveled by former league director are untrue and baseless
6. Chris Elliot Question - can he get confirmation that the registrar would be the point person for this moving forward? - Answer - Geoff Heyd yes
7. Chris Elliot stated the importance of redundancy and cross training about the registration process

d. Next Meeting set for June 16th at 5:00pm

**Motion to adjourn made by Steve Torok, Seconded by Geoff Heyd, Motion carries with unanimous consent**

**Meeting adjourned at 8:15pm**

## NOTES

## ACTION ITEMS

1. Jennie to continue with draft of job league administrator position
2. Horn and Torok to get added to bank account, Oscar off
3. Horn to check with Rucker on WHO has access to him and for WHAT

4. Horn to draft a survey and send out to communities on 7 v 7 for U13 and U15 also
5. Horn to look into (or delegate) the Charlotte duplicate club application issue